

ATTESTATION

Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010* (BPSAA)

TO: The Board **NORTH WELLINGTON HEALTH CARE CORPORATION**, (the "Board")
FROM: **Stephen Street, President and CEO**
North Wellington Health Care Corporation
Date: **May 29, 2018**
RE: **April 1, 2017 to March 31, 2018 ("the Applicable Period")**

On behalf of the **NORTH WELLINGTON HEALTH CARE CORPORATION** (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital's compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a **President and CEO** in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at **Mount Forest, Ontario** this **June 12, 2018**.

Stephen Street
President and CEO
North Wellington Health Care Corporation

I certify that this attestation has been approved by the board of the **NORTH WELLINGTON HEALTH CARE CORPORATION** on June 12, 2018.

Brian McMahon, Board Chair
Chair of the Board
North Wellington Health Care Corporation

**SCHEDULE A to Attestation
North Wellington Health Care Corporation**

If, on behalf of your Hospital, you have no material exceptions to declare, please include a “no known exceptions” statement in each section to this schedule.

If, on behalf of your Hospital, you have material exceptions to declare with respect to any of the matters set out below, please:

- a) list them accordingly
- b) provide a rationale for each exception in respect of why the Hospital did not comply with the requirement, and
- c) describe what actions have been, or will be taken, to address each exception.

2. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants;

No known exceptions.

3. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;

No known exceptions.

4. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet;

No known exceptions.

5. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and

No known exceptions.

6. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet.

The Hospital is a member of Mohawk Share Services and their letter on exceptions is attached.

Travel, Meal and Hospitality Expenses				
Name:	Stephanie Pearsall			
Title:	Vice President Patient Services/Chief Nursing Executive			
*Reporting Period:	October 1, 2017 - March 31, 2018			
	Date	Amount	Expense Category	Description
	Oct/17 - Mar/18	\$3,000.00	Travel - Car Allowance	Car Allowance
	Oct/17 - Jan/18	\$1,195.08	Travel - Mileage	**WHCA Hospitals
	Oct 4/17	\$65.32	Travel - Mileage	Off Site Meeting
	Oct 20/17	\$18.40	Travel - Mileage	Off Site Meeting
	Nov 5/17	\$44.16	Travel - Mileage	Off Site Conference
	Nov 5-6/17	\$531.28	Travel - Accommodation	Off Site Conference
	Nov 7/17	\$44.16	Travel - Mileage	Off Site Conference
	Nov 27/17	\$26.68	Travel - Mileage	Off Site Meeting
	Dec 22/17	\$18.40	Travel - Mileage	Off Site Meeting
	Jan 19/18	\$18.40	Travel - Mileage	Off Site Meeting
		\$4,961.88		
*Per Broader Public Sector Accountability Act Expenses are Based on Approval Date within Reporting Period				
**WHCA - Wellington Health Care Alliance				
This individual is part of the Wellington Health Care Alliance and the above expenses are split between North Wellington Health Care Corporation and Groves Memorial Community Hospital.				

Travel, Meal and Hospitality Expenses			
Name:	Stephen K. Street		
Title:	President and CEO		
*Reporting Period:	October 1, 2017 - March 31, 2018		
Date	Amount	Expense Category	Description
Oct/17 - Mar/18	\$5,760.00	Travel - Car Allowance	Car Allowance
May 26/17	\$22.27	Travel - Meal	Off Site Meeting
May 26/17	\$17.50	Travel - Parking	Off Site Meeting
June 19/17	\$14.00	Travel - Parking	Off Site Meeting
June 20/17	\$188.77	Travel - Meals (9)	Off Site Meeting
July 7/17	\$8.00	Travel - Parking	Off Site Meeting
Sept 6-7/17	\$458.74	Travel - Accommodations	Off Site Conference
Sept 6/17	\$49.64	Travel - Meals (9)	Off Site Conference
Nov 5-6/17	\$90.00	Travel - Parking	Off Site Conference
Nov 6/17	\$32.00	Travel - Meals (9)	Off Site Conference
Nov 5-6/17	\$531.28	Travel - Accommodations	Off Site Conference
Nov 11/17	\$10.00	Travel - Parking	Off Site Meeting
	\$7,182.20		
*Per Broader Public Sector Accountability Act Expenses are Based on Approval Date within Reporting Period			
This individual is part of the Wellington Health Care Alliance and the above expenses are split between North Wellington Health Care Corporation and Groves Memorial Community Hospital.			



May 17, 2018

Janet Stubbs
North Wellington Health Care Alliance
630 Dublin Street
Mount Forest, ON
N0G 2L3

Attestation to the BPSAA Supply Chain Secretariat BPS Directive Compliance

Dear Janet,

Mohawk Medbuy Corporation fully understands and abides by the Ontario Ministry of Finance Broader Public Sector Supply Chain Directives meant to ensure that publicly funded goods and services are acquired by BPS organizations through a process that is open, fair, and transparent.

On behalf of Mohawk Medbuy Corporation, I attest that all contracting services performed on the Members' behalf for the applicable period of April 1, 2017 – March 31, 2018 are in compliance with the Broader Public Sector Supply Chain Directives. Exceptions, for contracts on which the Member participated occurring during the twelve (12) month reporting period are noted on the attached document with supporting explanations.

In making this attestation, I have exercised care and diligence that would reasonably be expected in these circumstances, including making due inquires and reviewing results of the self-assessment audits we have completed.

I, Colin Lyons, Interim General Manager, Supply Chain Services and I, Steven Forth, Vice President, Strategic Sourcing, have the signing authority to make this commitment on behalf of Mohawk Medbuy Corporation.

Signature:
Colin Lyons

Signature:
Steve Forth

May 17, 2018

Date:

May 17, 2018

Date:

Attestation Report - April 1st, 2017 to March 31st, 2018

North Wellington Healthcare Alliance

Contract No.	Contract Name	Vendor	Start Date	Original End Date	Extended End Date	Exception Type	Explanation	Reported Spend *
C8330	OR DRAPES, PACKS AND GOWNS 2013 - MEDLINE	MEDLINE CANADA INC.	10/1/2013	9/30/2021	3/31/2023	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	\$154
C8360	OR SURGICAL GLOVES MM EXAM GLOVES 2014 - MEDLINE	MEDLINE CANADA INC.	3/1/2014	2/29/2020	6/30/2021	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	\$25,444
MSS-1430B	LINE BEDPAN/COMMUNE - MULTI	HYGIE CANADA INC	1/17/2014	1/16/2018	8/31/2020	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	P-ND
MSS-1461	SET IV INFUSION	BECTON DICKINSON CANADA INC.	9/12/2014	3/31/2018	3/31/2020	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	\$27,033
MSS-1626	DRAPE INCISE	3M	2/1/2015	1/31/2018	3/31/2018	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	P-ND
MSS-1736	DEVICE HANDHELD EQUIPMENT & LABELS	Ahearn & Soper Inc	2/11/2016	2/1/2018	1/31/2019	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	P-ND
MSS-1785A	Cover & Light & Handle	MEDLINE CANADA INC.	5/12/2016	4/30/2018	7/31/2018	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	\$299
MSS-1786	LAB PATHOLOGY	LEICA MICROSYSTEMS CANADA	4/1/2016	3/31/2018	4/30/2018	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	P-ND
MSS-1829	CLAMPS SURGICAL	MEDLINE CANADA INC.	7/1/2016	2/28/2018	7/31/2018	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	\$38
MSS-1908	TOILET MOP	HAMILTON BRUSH COMPANY LTD	7/1/2017	6/30/2018	n/a	Limited Tendering	Limited Tendering conducted to ensure continuity of supply.	\$259
MSS-1910B	SURGICAL	BARD CANADA INC	5/1/2017	4/30/2018	10/31/2018	Extension	Alignment of Mohawk Medbuy Corporation contracts in support of amalgamation efforts of sourcing activities.	P-ND

* Reported Spend indicates Member provided data for the Attestation Period. Note that contracts may have started or ended at various points within the Attestation period. Data compiled from March 2017 through February 2018
P - ND indicates Member participation on contract, however spend data not provided/available.